

Brisbane Boys' College International Agent Application

THE PRESBYTERIAN AND METHODIST SCHOOLS ASSOCIATION TRADING AS BRISBANE BOYS' COLLEGE
KENSINGTON TERRACE • TOOWONG • QUEENSLAND • AUSTRALIA • 4066 • CRICOS 00491J
TELEPHONE + 61 7 3309 3500 • www.bbc.qld.edu.au

Welcome to Brisbane Boys' College



Brisbane Boys' College is proud to have a long history of enrolling International students, who have enjoyed success and contributed significantly to College life. We hope that students who wish to attend BBC are willing to embrace and be involved in a range of academic, co-curricular, service and cultural opportunities available to him; so that he will develop life-long friendships and experience the best of what a private Australian education can offer.



To express your interest in an appointment as an education agent for Brisbane Boys' College (the School), please complete this application form. This application relates to an appointment in the geographic territory shown in this application and, if accepted by the School, the Agent must sign an International Agency Agreement in the form approved by the School. Please note that completing this form does not result in automatic appointment.

TERRITORY IN WHICH THE AGENCY IS TO OPERATE:

Insert country or geographic region:	
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AGENT BUSINESS DETAILS:

Company name (if a company):	
Registration number:	
Place of Registration:	
Date of Registration:	
Expiry date (if applicable):	
If the Business is not conducted through a registered company, please indicate the nature of the business structure (e.g. sole traders, partnership)	
Australian Business Number – ABN (if applicable)	
Full Address:	
Postal Address:	
Email Address:	
Office Telephone Number:	
Mobile Number(s):	
Fax Number:	
Website:	

AGENT BUSINESS PROFILE:

The number of years operating:	
Name of Principal/Owner:	
Background: (if there is a company profile, please supply)	
Qualifications:	
Number of staff members / School consultants:	
Name: Area of Responsibility:	
Name: Area of Responsibility:	
Name: Area of Responsibility:	
Name: Area of Responsibility:	
Name: Area of Responsibility:	
List of Services provided by the Business:	

LOCATION AND DETAILS OF OFFSHORE OFFICES:

Office Manager Name:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

Office Manager Name:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

Office Manager Name:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

(If more, please copy this page and attach to application)

LOCATION AND DETAILS OF SUB-CONTRACTORS WHICH MAY BE USED TO PROVIDE SERVICES TO THE BUSINESS:

Sub-Contractor Name / Business:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

Sub-Contractor Name / Business:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

Sub-Contractor Name / Business:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

(If more, please copy this page and attach to application)

LOCATION AND DETAILS OF OFFSHORE PARTNERS:

Offshore Partner Name / Business:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

Offshore Partner Name / Business:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

Offshore Partner Name / Business:	
Full Address:	
Postal Address:	
Office Telephone Number / Mobile:	
Fax Number:	
Email Address:	
Website:	

(If more, please copy this page and attach to application)

PAST EXPERIENCE:

Please outline below any previous experience you have had (if any) in performing a similar role:	
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FAMILIARITY WITH AUSTRALIAN EDUCATION INDUSTRY:

Are you familiar with the ESOS Act?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you familiar with the National Code?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you familiar with the AEI Agent Training Course?	<input type="checkbox"/> YES <input type="checkbox"/> NO

DETAILS OF MARKETS FROM WHICH YOUR BUSINESS WILL BE RECRUITING:

Provide a brief statement on how and where you plan to recruit/refer students in the relevant territory to the School:	
How many students do you believe you could recruit for the School in the next two years?	
From which parts of the relevant territory will the Business recruit potential students for the School?	
What are the characteristics of the potential market for the School?	

PROFESSIONAL ORGANISATIONS:

Please outline the professional organisations of which your Business is a member:	
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SERVICES:

Please outline the services which you will provide the School:	
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FORECASTS:

How many students do you believe you could recruit for the School in the next two years?	
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FEES:

Please supply details of any further fees or commissions (over and above what the School may pay to you/ the Business) you charge or intend to charge students for processing applications:	
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REFEREES: (Please provide the names and contact details for three (3) referees)

a) An Australian Government Officer or Agency

Business/Organisation:	
Name:	
Telephone Number:	
Email Address:	

b) An Australian or New Zealand School

School:	
Name:	
Telephone Number:	
Email Address:	

c) A referee of your choice

School/Business/Organisation:	
Name:	
Telephone Number:	
Email Address:	

DECLARATION

I confirm that the above information supplied is true and correct and I acknowledge that this application does not guarantee a formalisation of an agreement.

PRINTED NAME:	
SIGNATORY'S POSITION (e.g Director):	
SIGNATURE:	
DATE:	

PLEASE EMAIL THIS EXPRESSION OF INTEREST TO:

Katrina Bracken
Head of Admissions
Brisbane Boys' College

katrina.bracken@bbc.qld.edu.au



BRISBANE BOYS' COLLEGE

A New School of Thought.