Flowchart 1: Reporting Sexual Abuse & Likely Sexual Abuse

A staff member, volunteer, or contractor (the first person) identifies a concern regarding a student

The first person may confer with a colleague, or use resources such as the Child Protection Guide, in order to determine whether they form a reasonable suspicion that the student has been sexually abused or is likely to be sexually abused by another person

A reasonable suspicion is formed by the first person

The first person immediately completes the Child Safeguarding Reporting Form (Appendix 1) and submits the form to the Principal or the PMSA CEO immediately

The Principal or PMSA CEO immediately forwards the report to Queensland Police

The Principal or PMSA CEO, as a matter of urgency, advises the first person that the report has been submitted to Queensland Police

A reasonable suspicion is NOT formed by the first person in accordance with the requirements of the *Education (General Provisions) Act 2006* (Qld).

Does the concern meet the definition of a child sexual offence by an adult under s229BC of the *Criminal Code Act 1899* (Qld)?

Yes

No

The first person refers the concerns to the Principal

The Principal considers any support and/or referral as appropriate in the circumstances

Important notice

If there is reasonable suspicion that the student has been sexually abused or is likely to be sexually abused or has been the victim of child sexual offence perpetrated by an adult and may not have a parent able and willing to protect them, the processes as outlined in Flowchart 3 must also be followed